



## FOUNDATION OF ROTARY CLUBS (SINGAPORE) LTD

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Co. Regn. No. 199300813R

### Personal Data Protection Act

#### Foundation Of Rotary Clubs (Singapore) Limited Privacy Policy

1. The Foundation of Rotary Clubs (Singapore) Ltd, is a company incorporated in Singapore and limited by guarantee with its registered office at 133 New Bridge Road #04-03 Chinatown Point Singapore 059413, ("FRCS"). It is a charity, registered with the Singapore Commissioner of Charities as an Institution of Public Character ("IPC"). FRCS is affiliated with the Rotary International through its members who may be individuals as well as the Rotary Clubs ("Clubs") organized and registered under the constitution of the Rotary International.

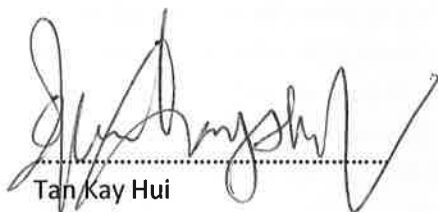
2. Individuals and Clubs who are or will be connected with FRCS or who have dealings with FRCS will be requested at some point of time for their personal data or information ("Personal Data"). Such Personal Data supplied will be the usual full name, NRIC/UEN number, address, telephone contact, occupation, marital status, and all other related data which will be kept in FRCS' records for proper and accurate identification. Such Personal Data are kept and maintained as confidential data and may be utilized in FRCS' ordinary course of work and for purpose of notification to relevant Government bodies or Authorities e.g. the Accounting, Corporate & Regulatory Authority on a need to know basis or under a compelling order or legal notification. It is implied that by your (individuals and Clubs) voluntary supply of Personal Data, you will allow FRCS to retain and use your Personal Data for those purposes stated. FRCS wishes to assure that Personal Data collected and retained is not for marketing or business purposes save where such business is for the explicit purposes and objectives of FRCS as a registered IPC.

3. In addition to your implied consent above, all individuals and Clubs should note that FRCS may from time to time be asked by its member Clubs and affiliated clubs to provide your Personal Data for the purposes of communication (only). When supplying, FRCS assures that the provision or transmission of Personal Data are limited for such use only and further assures that it will only do so when FRCS is satisfied that the use is confined strictly to the purpose requested for.

4. For the purpose of checking and updating, individuals and Clubs, have the right at no charge, to request for removal of parts of, or all of the Personal Data in the event the same is no longer required or useful e.g. if the individual is no longer a member of a Club or FRCS. At any such opportune time, any complaint or request regarding this Privacy Policy or the handling of your Personal Data may be directed to the Data Protection Officer, email [secretariat@rotarysingaporefoundation.org](mailto:secretariat@rotarysingaporefoundation.org), telephone +65 65389901. Kindly do be cautioned that if you request for removal i.e. prohibit FRCS from utilizing our Personal Data, FRCS may not be in a position to carry out that part of the work objective that it is entrusted to do. In such event, your position within or vis-à-vis FRCS may have to be re-assessed or removed.

5. This FRCS Privacy Policy may be found at its website at <http://rotarysingaporefoundation.org>

6. This FRCS Privacy Policy was adopted by the Board of Directors at its meeting on 28<sup>th</sup> May 2015.



Tan Kay Hui  
Director, Administration

9<sup>th</sup> June 2015  
Date